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MEMORANDUM FOR: Director of Security

SUBJECT: CIA Civilian Specialist Reserve

REFERENCE: Memorandum from Acting Director of Security
to D/Pers, same subject, dtd 27 March 1958

1. The request of the Acting Director of Security for the establishment of a unit of the CIA Civilian Specialist Reserve for the Office of Security composed of five spaces is approved. The Chief, Mobilization Staff will confer with your representative concerning details of job titles and grade levels. He will also see that Form 261, T/O Change Authorization, is issued. When issued you may then use this authorization against which personnel actions may be submitted.

2. The allocation of five spaces for your unit is valid until 31 July. Should it not be possible to firmly obligate all these spaces by that date (obligation as used here means firm acceptance from the individual of proffered membership in the Civilian Specialist Reserve) it may be necessary to recall those unobligated. These slots could then be made available for components participating in the Civilian Specialist Reserve who have demonstrated need for additional slots. On the other hand, if on 31 July all five of your slots are not obligated and there is no compelling need from the rest of the Agency, they would still be available to your Reserve unit. This conditional approval is made necessary in order to utilize to the maximum the 50 spaces that were approved by the Project Review Committee.

3. As soon as it becomes apparent that all of the 50 slots authorized by the Project Review Committee are firmly obligated, the Office of Personnel will review the experience of the Civilian Specialist Reserve and apply to the Project Review Committee for an extension of the scope of the Project.

Gordon M. Stewart
Director of Personnel

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